



Meeting Minutes
December 7, 2022
WVU Institute of Technology
9:00 a.m.

MEMBERS PRESENT

Lindsay Morgan	WVU Parkersburg
Deirdre Guyton	Bluefield State University
Jane Fouty	BridgeValley Community and Technical College
Amy Pitzer	Concord University
Michele Lang	Glenville State University
Teresa Meddings	Marshall University
Dee Preston	Mountwest Community and Technical College
Jayne Angle	Shepherd University
J. Christopher Gray	Southern WV Community and Technical College
Michael Casey	West Virginia State University
Barbara Sanders	West Virginia School of Osteopathic Medicine
Shirley Robinson	West Virginia University
Dara Massey	West Virginia University Institute of Technology
Verne Britton	WVNET
Jamey Kesner	WVU Potomac State College

MEMBERS ABSENT

John DeVault	Fairmont State University
Erin Trump	New River Community and Technical College
Jenna Derrico	West Virginia Northern Community College
Yodev Ocasio	West Liberty University
Vacant	Blue Ridge Community and Technical College
Vacant	Community and Technical College System of WV
Vacant	Eastern WV Community and Technical College
Vacant	Pierpont Community and Technical College

GUESTS

Ken Harbaugh, ACCE Emeritus
Robert Long, ACCE Emeritus
Matt Turner, Executive Vice Chancellor, WV HEPC
Patricia Humphries, Vice Chancellor of Human Resources, WV HEPC
Carolyn Long, President, WVU Institute of Technology
Tara Taylor, Staff representative, WVU Institute of Technology

Chair Morgan called the meeting to order at 9:11 AM

Tabled review of November minutes until January due to absence of secretary.

Lack of HEPC Response

Amy Pitzer suggested contacting the HEPC board chairman.

- Recommended exploring the 18B code to ensure all information regarding requirements and necessity are correct before presenting to HEPC. Amy volunteered to look through code.

Lindsay Morgan has reached out to Matt Turner, Senate Education Chair, and the Chancellor's office with no response.

CTCS and HEPC Presentations

Shared PowerPoint with council for review and feedback.

Discussion with HEPC

Matt Turner provided updates on legislation

- Behavioral Health Workforce bill has been endorsed. Has previously sat in legislative finance committee.
- Push to reinstate nursing fee to current SB518 in order to reinstate funding stream into nursing scholarship program. Scholarship currently short \$550,000 due to removal of application fees.
- Asking for \$100 million in deferred maintenance funding for repairs to existing structures necessary on all campuses. The true need is closer to \$377 million.
- State funding for Dual Credit Program
- Discussed four options regarding Market Study and classified funding increases

Lindsay asked about the staff survey, and the use of HEPC staff for sending it out.

- Matt stated that the HEPC does not have the capability to do this, and that ACCE reps should be building relationships with their Presidents. He feels that putting the HEPC stamp on this project would cause blowback from institutions.
- He stated that Chancellor Tucker may be willing to speak to Presidents about this project to encourage their participation.

Totals of higher education employees in WV as of October 15, 2022:

- 2,495 classified
- 4,163 non-classified
- 7,412 faculty

Trish Humphries spoke to the Market Study (noted that she has requested 2 additional employees to assist with this)

- Option 1: Only do study for classified positions, age the schedule without additional work. Would not address market pressure on positions.
- Option 2: External consultant do full study. RFP would cost \$1.5 million. Not required by law so unlikely to be approved.
- Option 3: Advance the current schedule, which is not an actual option as the data is too old to accurately age.
- Option 4: Use the Market Pay software to maintain the information and update the market schedule regularly/annually. Don't have staffing or resources to do this currently. Needs 2 additional people and to replace Michelle Stark.
 - Michelle (part time contract) is duplicating work from 2018 in Market Pay. Talked to Lynn Harper at Mercer about coming in and updating those jobs across the system that have market changes. Have Mercer work with them to get the updated schedule ready. Establish method to continue moving forward. Have the money to use Mercer as a consultant. Still have to put out for bid because over \$50,000. No timeframe at this point.

President Carolyn Long came to introduce herself to the council members and ensure her full support now and always for the classified staff council. She is retiring at the end of this month.

Committee Updates

Amy Pitzer announced those on the Legislative Committee will meet on Tuesday, December 13, 2022, to plan introductions to the new members of the House and Senate prior to the start of the 2023 legislative session in January.

Lindsay asked that Communications meet this month and draft letter to Presidents regarding staff survey.

Staff Survey

Discussed pros and cons of distributing survey without HEPC's assistance.

Lindsay will email Matt to follow up on the statement regarding Chancellor Tucker's support. Will ask about presenting to Presidents before HEPC meeting later this month.

After Presidents are made aware via HEPC, letters will be distributed.

Discussed how to notify schools who do not have an ACCE rep. Lindsay will reach out to them.

New Business

Website in need of update – current information, headshots, page photos.

Lindsay suggested adding social media as an outlet to reach more classified staff. It was discussed but no decision made.

Teresa suggested we invite Staff Council leaders to our meetings to encourage more participation on an institutional level.

ACCE is appreciative of WVU Tech's hospitality and thanks them for their accommodations. Additionally, thank you to Tara Taylor for taking our minutes.

Next ACCE meeting will be held via ZOOM on January 25 from 9 am – 1 pm.

Motion to adjourn meeting by Jane Fouty and seconded by Dara Massey

Meeting adjourned at 12:09 PM