



Meeting Minutes
October 20, 2020
Via Zoom
1:00 pm

MEMBERS PRESENT

Jenna Derrico	West Virginia Northern Community College
Amy Pitzer	Concord University
Chris Gray	Southern West Community & Technical College
Jodi Miller	New River Community & Technical College
LeeAnn Shreve	Eastern West Virginia Community & Technical College
David Hays	West Virginia State University
Kim McFee	West Virginia University at Parkersburg
Melissa Hoag	West Virginia University Institute of Technology
Verne Britton	WVNET
Shirley Robinson	West Virginia University
Teresa Meddings	Marshall University
Michele Lang	Glenville State College
Dee Preston	Mountwest Community & Technical College
Barbara Sanders	West Virginia School of Osteopathic Medicine
Jane Fouty	BridgeValley Community & Technical College
Clark Kendall	Fairmont State University
Maureen Golick	West Liberty University

MEMBERS ABSENT
(EXCUSED)

Deirdre Guyton	Bluefield State College
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(UNEXCUSED)

Angie Kerns	Community & Technical College System of West Virginia
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GUESTS

Bob Long	Emeritus
Ken Harbaugh	Emeritus

1. Call to Order and Establish Quorum
 - a. Meeting was called to order at 1:04 pm.
2. Review of Minutes
 - a. Jane Fouty made a motion to accept the February 25, 2020 minutes. Kim McFee seconded the motion. The motion to approve the February 25, 2020 minutes passed.
3. Report on October 8, 2020 CTCE Presentation
 - a. Jenna made the presentation to the CTCE.
 - i. Stressed the work that staff has done in response to COVID-19.
 - ii. We need to be the voice at the state level.
 - iii. Reporting functions of the HEPC. The reduction of reporting to the HEPC from institutions.
 - iv. There needs to be work done on updating market studies for the Compensation system.
 - v. Let the Council know that we are here as resource.
 - b. Other presentations
 - i. Advisory Council of Students made their presentation.
 - ii. Advisory Council of Faculty did not make a presentation.
 - c. Bob Brown asked for a follow-up list of accountability reports and issues.
4. Discussion of Administratively Exempt Schools Rule in development
 - a. Opened a discussion on the development of a rule to oversee how schools may be awarded and maintain exempt status. The rule has not been developed yet.
 - b. For schools to receive exempt status, must meet three requirements or request special exemption.
 - c. What would happen if a school fails to meet the requirements after receiving exempt status? Would the exempt status be removed?
 - d. What are the special circumstances for a school to request exempt status?
 - e. We need to push for a rule that details the specific requirements to be awarded exempt status. There also needs to be specifics on what happens when a school does not continuously meet the requirements.
 - f. This rule would make two groups of exempt schools. Those schools who are exempt specifically in state code (WVU, Marshall, and the Osteopathic School) and the schools made administratively exempt by the proposed rule.
 - g. There needs to be a recertification process for the administratively exempt schools, so that their status and requirements are reviewed.
 - h. Jane Fouty volunteered to compile our thoughts on what should be included in the rule development. Everyone should send their thoughts to Jane by October 28, 2020.
 - i. This rule needs to be data driven. If it is data driven, then HEPC needs to ensure data submitted is accurate.
 - j. There needs to be a defined application process that is the same for all schools.
 - k. This will be a legislative rule, so it will open WV Code 18B.
5. List of Concerns for Chancellor Tucker
 - a. No consistency in ACCE representation from institutions that have went to the all staff model.

- b. There is not active participation in ACCE from the HEPC and Council representatives
 - c. There are sections of WV Code 18B that need updated since several institutions have moved to the all staff model.
 - d. Fairness issue because Classified Staff are the only group of state employees who have lost rights/protection.
 - e. JCC and Compensation & Review Committees are not meeting.
 - f. Some ACCE representatives have experienced difficulty attending meetings because they are not given time to attend or their travel expenses are not being covered by their school.
 - g. What is considered "essential" -- the position or the person?
 - h. There is not a definition for essential and critical employees.
 - i. These have only been defined by some schools in their institutional policies.
 - i. ACCE has not been allowed/able to meet with LOCEA.
 - j. It was recommended that the Executive Committee meet with Chancellor Tucker to present our concerns.
 - k. Lack of transparency
 - l. Needing to have the compensation and classification system maintained and regularly updated with relevant market data.
 - m. The time is coming for the five-year market study for the compensation system.
 - n. Any additional comments need to be sent to Jenna
6. Adjourn
- a. David Hays motioned to adjourn the meeting. The motion was seconded by Barbara Sanders. The motion to adjourn passed. The meeting adjourned at 2:49pm.

Submitted by,
J. Christopher Gray,
ACCE Secretary