



MINUTES

June 18, 2018

Concord University

University Point, Paris Fellowship Hall (bottom floor)

9:00 a.m.

MEMBERS PRESENT:

Jayne Angle	Shepherd University
Verne Britton	West Virginia Network for Educational Telecomputing
Michael Caplinger	WVU – Parkersburg
Darryl Clausell	West Virginia Northern Community College
Anita Davis	Pierpont Community and Technical College
Daniel Frost	Bluefield State College
Sheri Goff	Glenville State College
Chris Gray	Southern Community and Technical College
David Hays	West Virginia State University
Becky Miller	Fairmont State University
Amy Pitzer	Concord University
Jessica Porter	WVU – Institute of Technology
Dee Preston	Mountwest Community and Technical College
Shirley Robinson	West Virginia University
Scottie Samples	WVU – Potomac
Barbara Sanders	West Virginia School of Osteopathic Medicine
Carrie Watters	West Virginia Higher Education Policy Commission

MEMBERS ABSENT:

Diana Blady	Blue Ridge Community and Technical College
Thom Conner	BridgeValley Community and Technical College
Tim Melvin	Marshall University
Janene Seacrist	Community and Technical College System of West Virginia
Pamela Shrader	Eastern West Virginia Community and Technical College
Bob Wise	West Liberty University

GUESTS:

Ken Harbaugh, Emeritus
Bob Long, Emeritus
Peter Viscusi – Provost & VP of Academic Affairs, Concord University

1) CALL TO ORDER, ESTABLISH A QUORUM

Amy Pitzer, Chair, called the meeting to order at 9:35 am.

2) MINUTES (Amy Pitzer)

- a. Draft minutes taken by Tim Melvin at the May 2018 meeting were presented in Tim's absence by Amy Pitzer.
- b. Motion to approve with any necessary corrections, made by Carrie Watters, seconded by Sheri Goff. Motion carried.

3) NEW AGENDA ITEM

Motion to add new item to agenda as line 10 – State Code Revision, motioned by Becky Miller, and seconded Jessica Porter. Motion carried.

4) COMMITTEE REPORTS

- a. Benefits – reported Barbara Sanders
 - PEIA Task Force
 - Public hearings held around the state.
 - Check web site for more information (<https://peiataskforce.wv.gov>).
 - Press Conference, today, at 11am by Governor.
 - TIAA-CREF
 - Representation on campus problems.
 - Two more reps just hired.
 - WV is biggest, single account.
 - Amy spoke with Jay Mahoney about future hires and institutional visit.
 - Check website – (<https://www.tiaa.org>).
 - Other Benefit Packages
 - Per Ken Harbaugh, have BOG's look at other possibilities, since authority has changed, including spouse and dependents coverage.
- b. Legislative – reported by Carrie Watters
 - Present legislators with a historical document of how retirement will affect the overall job market of higher education.
 - Reach out to your local legislator.
 - Know your bills, so you can relate on common ground; know the bills so you can talk smart.
 - Ken Harbaugh will send info on how to meet with legislators.
 - Proposal to legislators on being pro-active about future position of ACCE and Staff Council.
 - Develop future plans on advocating for staff.

- c. Web/Communication – reported David Hays
 - Discussion regarding creation of a LISTSERV list for each committee, or to develop a social media, professional group, or other, e.g. Facebook group.
 - Legislature & Web/Communication should collaborate to prepare accurate materials for dissemination purposes.
 - Ensure <http://wvacce.org> has correct information because of usage of information by constituents' at all state levels.
 - Be sure to respond when asked for information to update the website.
 - Revision of bylaws will be necessary as changes occur.
 - Link with institutional Staff Council websites.

- d. Student Advocacy – reported by Anita Davis
 - Student outreach on various topics to students, e.g., tuition increase.
 - Professional development for staff.
 - K-12 college prep in e.g., math, english & science; follow up by talking to legislators who lessened the qualifications, creating an ill-preparedness for students coming into higher education.
 - Speak with legislators about cost-saving efficiencies, e.g., HEAPS Workforce.

- c. Retreat – reported by Becky Miller
 - Canaan Valley is available, only location responded thus far. Other locations were recommended by various ACCE reps.
 - Tentative dates are July 16-17.

5) BRIEFING TO HEPC

- Date is June 22.
- Carrie Watters will represent ACCE.
- Concerns:
 - Lack of consistency, oversight and accountability/best practices per institution.
 - Creation of disparity of employees and consequential differences.
 - Increasing cost of tuition.
 - Right-sizing institutions based on enrollment/overload of personnel/program review.
 - Offer the concerns in a “We’re open on being involved platform.”

6) WORK ON ACCE WEBSITE

- Needs updates and additional links.

7) POSSIBLE STATE CODE REVISIONS – by Amy Pitzer

- Reviewing 18B-6-5 and 18D-6-6.
- Pay attention to State Code Section 18B-9A-2 definitions when it comes to conversion of Nonclassified vs. Classified.
- Do research on definitions of Classified and Nonclassified at other schools.

8) CAMPUS CONCERNS

- Dan O’Hanlon, Director at WVNET, announces retirement as of June 30.
- Many institutions going through accreditation process.
- Search for Chancellor has started, to be completed by the end of August.

9) CLASS & COMPENSATION UPDATE

- Presented by Amy Pitzer from information provided via email by Bruce Cottrill.
- Job Classification Committee (JCC) will meet on June 26, in Fairmont.
- Annual Market Review – state code says CUPA, HR & Workforce data.
- Job Postings / Advancement – inconsistent across institutions; also inconsistent for internal and external applicants.
- Enhancing Employee Engagement – Bruce did not report; HB 2542.

UPCOMING MEETINGS:

- a) ACCE – July 16-17 being held until confirmation
- b) HEPC Meeting – June 22
- c) CCTCE Meeting – August 15

NEXT ACCE MEETING: July 16-17, 2018, tentative at Canaan Valley Resort.

ADJOURN

- a. Adjourned at 3:35 pm.
- b. Motion by Anita Davis, seconded by Becky Miller. Motion carried.

Respectfully submitted,

Darryl Clausell & Anita Davis, substituting for the ACCE Secretary