

Minutes
November 14, 2012
Southern WV Community and Technical College
Mount Gay, WV

ATTENDANCE:

Members in attendance:

Amy Pitzer, Concord University
Melanie Whittington, Bridgemont Community and Technical College
Ken Harbaugh, Shepherd University
Robert Long, WV Higher Education Policy Commission
Teri Wells, Southern West Virginia Community and Technical College
Verne Britton, WV Network for Educational Telecomputing
Sherry Mitchell, Fairmont State University
Carol Hurula, Marshall University
Timothy Beardsley, WVU at Parkersburg
Johnna Beane, WVU Health Sciences Center – Charleston Division
Mary Alltop, Glenville State College
Fred Hardee, Bluefield State College
Beverly Jones, Pierpont Community and Technical College
Natasha Robinson, Mountwest Community and Technical College
Mary Ann Edwards, West Liberty University
Barbara Boyd, WVU Institute of Technology

Excused:

Mary Igo, New River Community and Technical College
Melanie Eberhart, West Virginia Northern Community College
Deborah Harvey, West Virginia School of Osteopathic Medicine
William Porterfield, West Virginia State University
Lee Ann Porterfield, Kanawha Valley Community and Technical College
Dixie Heavener, Potomac State College of WVU
Paul Martinelli, West Virginia University
Anne Wilmoth, Blue Ridge Community and Technical College
Lacey Koontz, Eastern West Virginia Community and Technical College
Janene Seacrest, Council for Community and Technical College Education

Guests from Southern WV Community and Technical College:

Beverly White
Suzette Felty
Samantha Baisden
Chris Gray
Virginia Stepp
Patricia Miller
Debbie Dingess
Juanita Topping
Patricia Clay

CALL TO ORDER

Chairperson Amy Pitzer called the meeting to order at 9:05AM and a quorum was established.

APPROVAL OF MINUTES

The September minutes were distributed for review. Mr. Ken Harbaugh motioned to accept the minutes; Mr. Fred Hardee seconded. The motion carried unanimously.

The October minutes were then distributed for review. There were a few changes suggested to be made to the minutes. Mr. Tim Beardsley motioned to accept the minutes with the changes suggested; Ms. Barbara Boyd seconded. The motion carried unanimously.

ACCE COMMITTEE WORK ASSIGNMENTS

Ms. Pitzer divided the ACCE members into groups based on the ACCE committee assignments. She requested that each group take a few minutes to elect co-chairs, develop goals, establish meeting times, and assign a note-taker. For the members assigned to multiple committees, she asked that they spend time with those committee members, as well. Once the committees had met, each reported the outcome of the election of co-chairs, provided a brief statement of the committee goals, established a meeting time relative to the ACCE meetings, and reported the assignment of the note-taker.

Due to the fact that some of the ACCE members were absent, some of the committees were not able to fulfill each request at the time of the meeting. Those committees will work via email or during future meetings to fulfill the requests. Each committee will then make a final report to Ms. Teri Wells to be placed in the minutes.

COMMITTEE NOMINATIONS

Ms. Pitzer thanked the ACCE group for nominating classified staff to the Job Classification Committee and the Compensation Planning and Review Committee. She stated that the Chancellors accepted the nominations; however, the representatives have not been named yet.

PROJECT COORDINATOR UPDATE

Ms. Pitzer was given information that Ms. Laura Nauman, Human Resource Program Specialist, had resigned. During the last few conference calls with the ACCE Executive Committee, Ms. Nauman basically reported the same progress with the Modern Think and Fox Lawson studies as she had in the previous conference calls. Although ACCE had been given limited updates by Ms. Nauman, Ms. Pitzer reminded us that Modern Think would be presenting their findings in December.

PRESENTATION

The remaining time of the ACCE meeting was used to discuss the ACCE presentations to the Legislative Oversight Commission on Education Accountability (LOCEA), the Higher Education Policy Commission (HEPC), and the Council for Community and Technical College Education (CCTCE). Many of the points discussed at the October meeting have been added to the presentation. ACCE has suggested that Ms. Pitzer mention during the presentation that we are against the formula suggested for use in determining the ratio of non-classified to classified.

Mr. Ken Harbaugh made a motion that Ms. Pitzer has been instructed to address ACCE's position on the non-classified ratio formula as stated in the current draft of the emergency rule. Ms. Carol Hurula seconded his motion. The motion carried unanimously.

ADJOURNMENT

ACCE would like to thank Ms. Teri Wells and Southern West Virginia Community and Technical College for their hospitality in hosting the meeting. There being no further business to come before the Council, the meeting adjourned at 4:10PM.

Respectfully Submitted:

Teri Wells, ACCE Secretary