

Minutes
December 2, 2010
West Virginia Northern CTC
Wheeling, WV

ATTENDANCE:

Members in attendance:

Mike Dunn, Marshall University
Amy Pitzer, Concord University
Mary Igo, New River CTC
Verne Britton, WV Network for Educational Telecomputing
Ken Harbaugh, Shepherd University
Robert Long, WV Higher Education Policy Commission
Johnna Beane, WVU Health Sciences Center – Charleston Division
Jared R. Tice, West Virginia Northern Community and Technical College
Natasha Robinson, Mountwest Community and Technical College
Bo Sellers, Pierpont Community and Technical College
Fred Hardee, Bluefield State College
Mary Ann Edwards, West Liberty University

Excused:

Barbara Boyd, WVU Institute of Technology
Timothy Beardsley, WVU at Parkersburg
Teri Wells, Southern West Virginia Community and Technical College
Chris Daniels, Fairmont State University
Lacey Ball, Eastern West Virginia Community and Technical College
Lee Ann Porterfield, Kanawha Valley Community and Technical College
William Porterfield, West Virginia State University
Paul Martinelli, West Virginia University
Ellen Moore, Blue Ridge Community and Technical College
Mary Alltop, Glenville State College

Unexcused:

Janene Seacrest, Council for Community and Technical College Education
Cathy Stephenson, Bridgemont Community and Technical College
Nick Dean, West Virginia School of Osteopathic Medicine
Tim Nichols, Potomac State College of WVU

Guests:

Peggy Carmichael, West Virginia Northern CTC

CALL TO ORDER

Chairperson Mike Dunn called the meeting to order at 9:32 and no quorum was established. Therefore, all action items were suspended.

COMMITTEES REPORTS

Mike Dunn, Chairman, asked for updates from the committee chairpersons.

Legislative Committee – report by Ken Harbaugh, Shepherd University, and Jared Tice, West Virginia Northern CTC.

The co-chairs reported that it is still a waiting game to see how legislative committee leadership will change between now and the session.

Web and Communications Committee – reported by Verne Britton, WVNET

Mr. Britton reported that he had nothing significant to report.

Student Retention and Education WV Committee – report by Bo Sellers, Pierpont CTC

Mr. Sellers reported on initiatives to help veterans to get in school and stay in school. He encouraged all members to go back to their campuses and encourage the development of programs at their schools.

LIAISON REPORT DR. SHENITA BROKENBURR, SENIOR DIRECTOR OF HUMAN RESOURCES, WVHEPC AND CCTCE

- Dr. Brokenburr updated us on the progress made to have a 480 Roundtable meeting. This meeting, tentatively scheduled for December 15th, will consist of six members from each of the two groups, ACCE and HRA's. The framework for the meeting is still being designed but the goal is to communicate and share ideas.
- The Human Resource Administrators confirmed that they will meet with Senator Playmale on December 14th. Verne Britton asked if the meeting with the Senator was a get to know each other meeting or a chance for them to give him a list of their issues and concerns. Dr. Brokenburr said this initiative was twofold and that the HRA's needed an opportunity to share their opinion. Mr. Britton then asked if it would appropriate to ask for a list of the Human Resource Administrators that met with Senator Plymale. Dr. Brokenburr said that she wants everything they do to be transparent.
- Robert Long asked for more information on the participant makeup of the groups meeting on December 15th. Long wanted to make sure that all constituent groups were covered. Dr. Brokenburr said that she was a holistic thinker and she would take all of that into consideration.
- Dr. Brokenburr reported that she has been encouraging Human Resources Administrators to attend Classified Staff Meetings and ACCE meeting on their campuses.

- Ken Harbaugh asked Dr. Brokenburr if she had any updates on the committees that the Vice Chancellor established. She said that there will be updates given at the joint meeting.
- Verne Britton asked if there was any new information on the Mercer market study. Dr. Brokenburr reported that the hold up was in deciding what format the study needs to be released in. Mr. Britton expressed his concern about the length of time it is taking to get the information.
- Chairperson Mike Dunn, asked Dr. Brokenburr about an earlier conversation they had about the development of a communication plan. Dr. Brokenburr reported that she is currently working on a plan to enhance the communication and distribute information down to the campuses and out to the HRA's and ACCE members.

ACCE PRESENTATION TO THE WVHEPC AND WVCCTCE

The rest of the allotted meeting time was devoted to the presentation to be given the next day at the WVHEPC meeting at West Liberty University.

ANNOUNCEMENTS

The West Virginia Advisory Council of Classified Employees would like to thank West Virginia Northern Community and Technical College and Jared Tice for their kind hospitality in hosting the December meeting

Respectfully submitted

Mary M. Igo, Secretary