



MINUTES

October 17, 2016; 9:00 a.m.

Shepherd University

Robert C. Byrd Center for Congressional History
Shepherdstown, WV

ATTENDANCE:

Amy Pitzer	Concord University
Ken Harbaugh	Shepherd University
Karen Martin	West Virginia Higher Education Policy Commission
Thom Conner	Bridge Valley Community and Technical College
Bethany Perry	Mountwest Community and Technical College
Belinda Evans	West Virginia School of Osteopathic Medicine
Verne Britton	West Virginia Network for Educational Telecomputing
Louis Belt	Bluefield State College
Teri Wells	Southern WV Community and Technical College
Beverly Jones	Pierpont Community and Technical College
Darryl Clausell (proxy)	West Virginia Northern Community and Technical College
Renee Anderson	Potomac State College
Paul Martinelli	West Virginia University
Sheri Goff	Glennville State College

EXCUSED:

Carol Hurula	Marshall University
Robin Tabor	West Virginia State University
Lori Midkiff	New River Community and Technical College
Bob Wise	West Liberty State University
Barbara Boyd	WVU-Institute of Technology
Pamela Shrader	Eastern WV Community and Technical College
Rebecca Miller	Fairmont State University
Angie Kerns	Council for Community and Technical College Education
Michelle Nabers	WVU-Parkersburg
Melanie Baker	West Virginia Northern Community and Technical College
Victoria Barney	Blue Ridge Community and Technical College

GUESTS:

Bob Long	Retired ACCE Member
Brian Hammond	IT Administrative Analyst/Budget Officer, Shepherd University
Marie DeWalt	Director of Human Resources, Shepherd University
Dr. Mary Hendrix	President, Shepherd University
Anna Mary Walsh	Shepherd University

Chair Pitzer called the meeting to order at 9:11 am. A quorum was established.

GREETINGS

Mr. Harbaugh introduced the president of Shepherd University, Dr. Mary Hendrix. President Hendrix welcomed the group and entertained questions.

APPROVAL OF MINUTES

Minutes for the July and September ACCE meetings will be reviewed, discussed, and approved at the November meeting.

SUBCOMMITTEE WORK

(a) Layoff/Furlough

- The committee stated that there was more homework to do on this committee work. To date the committee reviewed reduction in force (RIF) policies for typos and references to state code.
- Issues that need reviewed for furlough (break in service) – benefits, vacation, leave, bumping during layoffs

(b) Elimination of HEPC/CCTCE

- ACCE discussed the possibilities of other types of systems that would replace the Commission and Council should both or either be eliminated.
- Ms. Evans requested the addition of other ACCE members to the subcommittee. Thom Conner and Beverly Jones were added to the subcommittee.
- ACCE members were encouraged to speak to their Presidents regarding this issue.

COMMITTEE APPOINTMENTS

Chair Pitzer discussed the purpose of the ACCE committees before appointing members to the committees. Below are the current ACCE committees and those who have been appointed to the committees.

Benefits Committee:

Bethany Perry – Chair
Pam Shrader
Bob Wise
Karen Martin
Thom Conner

Legislative Committee:

Ken Harbaugh – Chair
Carol Hurula
Teri Wells
Bethany Perry
Lori Midkiff
Amy Pitzer

Web/Communication/Presentation Committee:

Michelle Nabers – Chair
Verne Britton
Belinda Evans
Barbara Boyd
Melanie Baker

Student Advocacy Committee:

Belinda Evans – Chair

Louis Belt
Victoria Barney
Melanie Baker
Beverly Jones

Retreat/Leadership Committee:

Sheri Goff – Chair
Renee Anderson
Rebecca Miller
Beverly Jones
Teri Wells – Chair
Robin Tabor

DISCUSSION OF FUTURE ACCE MEETINGS

Due to the lack of quorum for the August meeting; thus, the meeting being cancelled, ACCE discussed the future of other meetings. The consensus of the group was that the August and January meetings were the most difficult to attend due to demanding work schedules on each of us. Verne Britton made a motion that the Executive Committee of ACCE create a plan regarding future meetings, especially during peak times, January and August. Bethany Perry seconded the motion. After some discussion, the motion carried.

Chair Pitzer brought to our attention an invitation that ACCE received for a World at Work, Compensation Fundamentals Seminar to be held in Flatwoods, and provided by Vice Chancellor for Human Resources, Trish Clay. Unfortunately, the seminar will be held the same day as the November ACCE meeting, November 17th. A motion was made by Karen Martin to change the date of the November meeting to November 16th, which would allow each of us the opportunity to attend the seminar on the 17th. Belinda Evans seconded the motion. The motion carried.

ANNUAL PRESENTATION WORK SESSION

ACCE began discussing the information that should be provided in the annual presentations for LOCEA, HEPC, and CCTCE. The remaining time of the meeting was used to begin the outline for the presentations.

UPCOMING MEETINGS

- October 20, 2016 – CCTCE meeting in Charleston
- November 16, 2016 – ACCE meeting at Glenville State College
- November 17, 2016 – World at Work Compensation Fundamentals Seminar
- November 18, 2016 – HEPC meeting in Charleston

ACCE thanked Mr. Harbaugh and his staff for their wonderful hospitality during the meeting at Shepherd University. ACCE also thanked Ms. Evans for the Halloween treats she provided. Mr. Britton moved to adjourn the meeting; Ms. Goff seconded the motion. The motion carried. The meeting adjourned at 2:55 pm.

Teri Wells, Vice Chair

Amy Pitzer, Chair