



MINUTES

December 9, 2015, 9:00 a.m.
Room 135
Marshall University Graduate College

ATTENDANCE:

Louis Belt	Bluefield State College
Lindsay Silbernagel	Bridge Valley Community and Technical College
Amy Pitzer	Concord University
Sherry Mitchell	Fairmont State University
Lori Midkiff	New River Community and Technical College
Beverly Jones	Pierpont Community and Technical College
Ken Harbaugh	Shepherd University
Karen Martin	West Virginia Higher Education Policy Commission
Robin Tabor	West Virginia State University
Barbara Boyd	WVU-Institute of Technology
Connie Blevins-Bailey	Glenville State College
Angie Kerns	Council for Community and Technical College Education
Michelle Nabers	WVU-Parkersburg
Paul Martinelli	West Virginia University
Verne Britton	West Virginia Network for Educational Telecomputing
Carol Hurula	Marshall University
Pamela Shrader	Eastern WV Community and Technical College

EXCUSED:

VACANT	Blue Ridge Community and Technical College
Renee Anderson	Potomac State College
Bob Wise	West Liberty State University
VACANT	WVU Robert C. Byrd Health Sciences Center
Melanie Baker	West Virginia Northern Community and Technical College
Bethany Perry	Mountwest Community and Technical College
Teri Wells	Southern WV Community and Technical College
Belinda Evans	West Virginia School of Osteopathic Medicine

GUESTS:

Bob Long	Retired ACCE member
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Chair Pitzer called the meeting to order at 9:06 am

Ms. Midkiff updated the group with minutes that need approval. She asked for approval for the August, September and October meeting minutes. November minutes will be provided with December at the January meeting. Chair Pitzer asked everyone to review the August, September and October minutes and provide any changes.



August minutes-Ms. Silbernagel asked for her last name to be corrected throughout the minutes. Ms. Hurula made a motion to approve the August 2015 minutes with corrections; Ms. Shrader seconded the motion. The motion carried.

September minutes-Ms. Silbernagel asked for her last name to be corrected throughout the minutes. Mr. Britton added the word listserv on page three needs to be one word and not two. It was also pointed out that OASIS needed to be capitalized. Ms. Nabors made a motion to approve the September 2015 minutes with corrections; Ms. Boyd seconded the motion. The motion carried.

October minutes- Ms. Silbernagel asked for her last name to be corrected throughout the minutes. It was also requested listserv be one word. Ms. Nabors made a motion to approve the October 2015 meeting minutes with corrections; Ms. Boyd seconded the motion. The motion carried.

Mr. Harbaugh added the October meeting was important. Mr. Bruce Cottrill attended the meeting and distributed Mercer Report handout and recommended it would be great to distribute to all college councils. Chair Pitzer said she would text Mr. Cottrill for an electronic version. Mr. Long reiterated the communication issue, not sending us information we requested, or getting information out period. Ms. Kerns recommended ACCE contact the Vice Chancellor of Administration if we do not receive information from Human Resources. Chair Pitzer stated she is trying to get dates from Chancellor Hill for a meeting with ACCE and Chancellor Tucker. Ms. Kerns stated she would check Chancellor Tucker's schedule to attend the next ACCE meeting. There was further discussion about solutions to getting more information.

ACCE members discussed their concern with communication regarding Mercer and the need to have a liaison report updates. Mr. Harbaugh made a motion for Chair Pitzer to contact both Chancellors of the HEPC and CTC Council regarding the lack of communication with market survey and general concerns which should be addressed; Ms. Harula seconded the motion. The motion carried.

Chair Pitzer reiterated ACCE must be strong representatives for all of the classified employees. All members should be checking the legislative website, reading legislation that affects higher education. ACCE must be committed to making sure the group stays relevant.

Regarding upcoming budget cuts, Chair Pitzer encouraged ACCE representatives to be familiar with their institution's policies and procedures regarding reduction in workforce, focusing on bumping rights and furloughs.



Campus concerns/announcements

- Ms. Blevins-Bailey asked a question regarding downgrading positions on campus. She stated there were positions being downgraded, but would be performing the same duties as before. She inquired if this were happening at other institutions and if the Classified Staff can do anything to prevent this. Chair Pitzer said several institutions downgrade positions. However, new employees come in not knowing the issues. She suggested employees pay attention to these items and speak up for the new employee's rights.
- ACCE members introduced themselves.

Chair Pitzer reminded everyone January 13 is the first day of the Legislative session. Interim meetings take place the prior week.

The next meeting for ACCE will be Thursday, January 14 at the Advanced Technology Center, South Charleston. The February meeting will take place at Marshall University.

Chair Pitzer reminded members the ACCE website has to be functional prior to the Legislative session. Ms. Nabors graciously agreed to provide training today on the content management system we are using called Wordpress. At the conclusion of the training Ms. Nabors asked all ACCE members to submit their information to her and she could also populate the site. The group spent time working in groups to provide website information.

Chair Pitzer reviewed presentations given to LOCEA and HEPC.

Ms. Martin made a motion to adjourn the meeting; Ms. Tabor seconded the motion. The motion carried.

The meeting adjourned at 1:13 pm.