

Minutes  
February 22, 2012  
Marshall University Graduate College  
Charleston, WV

ATTENDANCE:

Members in attendance:

Mike Dunn, Marshall University  
Amy Pitzer, Concord University  
Mary Igo, New River Community and Technical College  
Ken Harbaugh, Shepherd University  
Robert Long, WV Higher Education Policy Commission  
Timothy Beardsley, WVU at Parkersburg  
Mary Alltop, Glenville State College  
Verne Britton, WV Network for Educational Telecomputing  
Natasha Robinson, Mountwest Community and Technical College  
William Porterfield, West Virginia State University  
Ron Campolong, Proxy for Paul Martinelli, West Virginia University  
Lee Ann Porterfield, Kanawha Valley Community and Technical College  
Fred Hardee, Bluefield State College  
Johnna Beane, WVU Health Sciences Center – Charleston Division  
Teri Wells, Southern West Virginia Community and Technical College  
Deborah Harvey, West Virginia School of Osteopathic Medicine  
Melanie Whittington, Bridgemont Community and Technical College  
Barbara Boyd, WVU Institute of Technology  
Melanie Eberhart, West Virginia Northern Community College  
Mary Ann Edwards, West Liberty University  
Anne Wilmoth, Blue Ridge Community and Technical College

Excused:

Dixie Heavener, Potomac State College of WVU  
Chris Daniels, Fairmont State University  
Lacey Koontz, Eastern West Virginia Community and Technical College  
Beverly Jones, Pierpont Community and Technical College  
Janene Seacrest, Council for Community and Technical College Education

Guests:

Linda Campolong, West Virginia University  
Ellen Moore, Blue Ridge Community and Technical College

## **CALL TO ORDER**

Chairperson Mike Dunn called the meeting to order at 9:00 a.m. and a quorum was established.

## **APPROVAL OF MINUTES**

Mary Igo presented January minutes in draft form. Fred Hardee made a motion to approve the minutes, Tim Beardsley seconded the motion. The motion was unanimously approved.

## **HEPC MEETING/SB330 REPORT**

Mike Dunn informed us that Dr. Brokenburr will not be working on the SB330 initiatives. Bob Long reported that Rich Donovan, WVHEPC CFO, was currently reviewing bids received from the Market Study Request for Proposal. Amy Pitzer brought up a concern she had about who will be reviewing the bids along with who will be coordinating the process. Pitzer also mentioned that it might be good for ACCE to suggest an outside consultant be brought on board to help this process move forward. Discussion ensued about the process, suggestions and next steps.

Ken Harbaugh made a motion to move the April meeting location to Marshall University Graduate College in Charleston. Motion seconded by William Porterfield. The motion was unanimously approved.

## **COMMITTEE REPORTS**

**RETREAT COMMITTEE.** Lee Ann Porterfield gave an update and asked for a decision on location. Ken Harbaugh made a motion that the annual retreat in July be held at Pipestem State Park. The motion was seconded by Tim Beardsley. Mike Dunn called for the vote; there were 20 for the motion and 1 against the motion. The motion carried for the annual retreat to be held at Pipestem State Park on July 16, 17 & 18. The membership thanked the committee for their hard work and diligence bringing the retreat to fruition.

**LEGISLATIVE COMMITTEE.** Ken Harbaugh gave an update on the status of bills that could affect classified employees and higher education. He also noted that there was some movement on HB4078 and the higher education employee right to serve bill was tied up in senate judiciary.

**CONSTITUTION AND BYLAWS AD-HOC COMMITTEE.** Mary Ann Edwards presented a draft of the ACCE best practices template for bylaws/constitution. The membership was asked to review the draft template and return comments by the next meeting. Barbara Boyd made a motion to have the finalized Best Practice guide on the ACCE website. Tim Beardsley seconded the motion. Motion unanimously passed.

**ROB ANDERSON, INTERIM EXECUTIVE VICE CHANCELLOR FOR ADMINISTRATION AND BRUCE WALKER, GENERAL COUNSEL**

- Rob Anderson started with opening comments about the transition. He announced the joint decision between the Chancellors and Dr. Brokenbuur that she would work on other projects that would take her away from work on the SB330 initiatives and that a project coordinator would be named to move forward with SB330 projects. Anderson also brought up that previous committees may need to be re-convened to get some of these initiatives met. Anderson asked how ACCE felt about using the rules committee to help draft the emergency rule. ACCE thought that was a good suggestion since an outline had already been started by the group previously.
- Bruce Walker asked a question about the current salary schedule and if ACCE sees that schedule as being integrated in the new system or a whole new schedule. Bill Porterfield said that the problem with the current schedule is that it has never been updated and whatever the new scale looks like, it needs to be updated more frequently.
- Mike Dunn brought up that ACCE would like to see an outside consultant brought in to help coordinate this effort.
- Ken Harbaugh asked if they knew why Mercer did not put in a bid for the market study. Anderson said he would check into the reason why.
- Amy Pitzer brought up that there were several things in the RFP that do not reflect the vision of SB330. Pitzer is concerned that the RFP does not point vendors in the right direction, such as the pay for performance aspect. Pitzer also wanted to point out that the emergency rule is extremely important to guide the institutions in the interim. Pitzer also said that we don't need to re-invent the wheel or start from the ground, because so much work has already been done that even had the consensus of all groups and been presented to LOCEA.
- Mike Dunn brought up an issue about the special coordinator position and the fact that classified employees have lost trust in the system and was wondering what direction the Commission was heading in to fill that position. Anderson said HEPC was currently looking at a temporary employee to fill in during this transition.
- Bruce Walker said he agreed that the previous committees need to be reactivated. He also said that the current emergency rule draft is not what is needed and that work needs to be done from the ground floor in regards to an emergency rule. Amy Pitzer offered to send them a list of the past committees, the committees charge and the participants to Rob Anderson.
- Amy Pitzer wanted to know how ACCE could help. Rob Anderson said ACCE could help by letting them know how much they can ask of people without overloading the people that agree to serve.
- Ken Harbaugh suggested that they use an oversight committee such as the JAG to help build consensus and keep things moving.
- Bill Porterfield noted that if HB4078 doesn't pass, it will make the work even more urgent.
- Summed up by saying the HEPC is moving forward on hiring a coordinator, drafting the rule and meeting deadlines.

## COMMITTEE REPORTS - CONTINUED

BENEFITS COMMITTEE. Bill Porterfield reported that the OPEB bill will allow for a benefits plan for future retirees hired after July 1, 2010 for a minimal amount toward their healthcare plan.

Bob Long reported that a PEIA rep came to talk to classified employees at the HEPC and described that due to the OPEB bill that institutions will change how much they pay toward their percentage of an employees' health insurance and could raise the employees out of pocket expense. Long also reported on the *know your score* program and that if you were rated in the scale as in the green your discount will automatically roll over. Medicare retirees will receive a 9% premium increase unless they use their sick days to pay that premium.

STUDENT RETENTION/EDUCATE WV COMMITTEE. Johnna Beane reported that she had five stories, about how classified employees have helped students in extraordinary ways that kept them in school, from last year and she would like to have some new stories submitted from the current year. Melanie Whittington will collect the stories. Beane will also compile a report of professional development policies and what colleges are doing to educate their own employees.

COMMUNICATION/PRESENTATION COMMITTEE. Verne Britton reported that he has some ideas for revamping the web-site. He also reported that the new listserv that includes ACCE members and a few HEPC employees has been developed and will be called WVACCE-VCHR.

There being no further business to come before the council, Tim Beardsley made a motion to adjourn at 3:30p.m. The motion was seconded by Bill Porterfield.

Respectfully Submitted

Mary M. Igo, Secretary