

Minutes
August 29, 2011
West Virginia Northern Community College
Wheeling, WV

ATTENDANCE:

Members in attendance:

Mike Dunn, Marshall University
Mary Igo, New River Community and Technical College
Ken Harbaugh, Shepherd University
Robert Long, WV Higher Education Policy Commission
Timothy Beardsley, WVU at Parkersburg
Mary Alltop, Glenville State College
Barbara Boyd, WVU Institute of Technology
Melanie Eberhart, West Virginia Northern Community College
Beverly Jones, Pierpont Community and Technical College
Verne Britton, WV Network for Educational Telecomputing
Natasha Robinson, Mountwest Community and Technical College
Melanie Whittington, Bridgemont Community and Technical College
William Porterfield, West Virginia State University
Tricia Hoover, West Virginia School of Osteopathic Medicine
Fred Hardee, Bluefield State College
Mary Ann Edwards, West Liberty University
Lacey Ball, Eastern West Virginia Community and Technical College
Dixie Heavener, Potomac State College of WVU
Lana Cooke, West Virginia University, Proxy for Paul Martinelli

Excused:

Amy Pitzer, Concord University
Lee Ann Porterfield, Kanawha Valley Community and Technical College
Paul Martinelli, West Virginia University
Chris Daniels, Fairmont State University
Teri Wells, Southern West Virginia Community and Technical College
Anne Wilmoth, Blue Ridge Community and Technical College
Johnna Beane, WVU Health Sciences Center – Charleston Division

Unexcused:

Janene Seacrest, Council for Community and Technical College Education

CALL TO ORDER

Chairperson Mike Dunn called the meeting to order at 9:00 a.m. and a quorum was established.

Mike Dunn welcomed everyone. Dr. Martin Olshinsky, President of WV Northern Community College welcomed us to his campus and answered some questions from the group. Dunn thanked Peggy Carmichael, Chief Human Resources Officer for WVNCC, for joining the meeting as a guest. Carmichael said she thinks SB330 guidelines are very positive for positive change. She also mentioned that she has put together a small H.R. focus group made up of herself, the ACCE, BOG, Classified Staff Chair, and Faculty Reps that meet monthly to discuss personnel issues and ideas.

APPROVAL OF JULY MINUTES

Mary Igo presented minutes from the Annual Retreat in July. Ken Harbaugh, Shepherd University, made a motion to approve the minutes with spelling errors corrected. The motion was seconded by Tim Beardsley, West Virginia University at Parkersburg. Motion unanimously approved

AD-HOC COMMITTEE FORMATION

Chairperson, Mike Dunn established an ad-hoc committee to draft a recommended template and guidance for Institutional Constitutions and By-laws. Mary Ann Edwards has agreed to chair the committee and membership will include, Mary Alltop, Melanie Eberhart, Bob Long and Melanie Whittington. The timeline for completion is six months from the date of this meeting. Suggestions were made from the group.

COMMITTEE REPORTS

Legislative – Ken Harbaugh reported that we need to be prepared and look at any legislation that may open portions of code pertaining to classified employees. Also, Ken asked Lana Cooke to report the status of the Healthy and Safe Workplace Bill. Lana said the bill would be re-introduced this session. She is also calling for volunteers to help get the billed passed and to spread the word; she can be contacted at wvbullyfreeworkplace@yahoo.com.

Benefits Committee – Bill Porterfield reported that he is looking into the pros and cons of changing the pay periods from 24 to 26. He will present his findings at a later meeting.

Communication Committee – Verne Britton reported that he has very little to report other than the stories that will be added to the web-page.

LIAISON REPORT DR. SHENITA BROKENBURR, SENIOR DIRECTOR OF HUMAN RESOURCES, WVHEPC AND CCTCE

Dr. Brokenburr was unable to join the meeting due to other commitments.

CAMPUS CONCERNS , UPDATES AND/OR SUGGESTIONS

Mike Dunn took this opportunity to let institutions address any concerns or make any announcements.

- Mountwest is growing by leaps and bounds
- Bluefield State is going through major renovations. Dr. Brokenburr met with their staff recently and they told her they had concerns about the hiring process. Bluefield State's current President, Dr. Walker has resigned to take another position.
- Discussion about the recent reduction in force at Potomac State after the loss of a federal grant.
- WV State University's faculty issued a vote of no confidence for their long-time President, Dr. Hazo Carter. Dr. Carter will retire effective July 1, 2012 and there is expected to be a lot of position changes during this transition.
- WVU Tech had a Revitalization Team visit their campus for the purpose of conducting a survey to identify ways in which to help revitalize Tech. WVU Tech is currently advertising for a new Provost.
- WVU at Parkersburg is now fully funded and will receive an across the board raise. WVU-P is currently renovating and constructing new buildings. Tim Beardsley also brought up a concern about travel policies; statewide versus institutional.
- West Virginia University employees will receive pay raises effective September 1, and they will be fully funded.
- Bob Long noted there have been discussions about reorganization at the HEPC as a result of SB330.
- New River CTC will hold two ground breaking ceremonies in September for capital improvements and they are reporting good enrollment totals in degree and workforce programs.
- Bridgemont CTC is in the middle of renovations and is happy to report that they have been rated as one of the Top 10 Community Colleges in their enrollment category.
- Glenville State employees will receive a small salary increase for staff and they recently had ground breaking ceremonies for their new building.
- West Liberty has also been renovating and they hired a new CHRO in May.
- WVNet also reports very positive growth.

ANNOUNCEMENTS

Mike Dunn thanked West Virginia Northern Community College for their gracious hospitality in hosting the WVACCE. The next regular meeting of the WVACCE will be at WVU Institute of Technology in Montgomery, WV. There being no further business to come before the assembly, Robert Long, WV HEPC, moved that we adjourn the meeting. Tim Beardsley, WVU at Parkersburg, seconded the motion. The meeting adjourned at 1:47pm.

Respectfully submitted

Mary M. Igo, Secretary