

Minutes
March 11, 2011
Marshall University Graduate College
South Charleston, WV

ATTENDANCE:

Members in attendance:

Mike Dunn, Marshall University
Mary Igo, New River Community and Technical College
Ken Harbaugh, Shepherd University
Robert Long, WV Higher Education Policy Commission
Natasha Robinson, Mountwest Community and Technical College
Teri Wells, Southern West Virginia Community and Technical College
Chris Daniels, Fairmont State University
Paul Martinelli, West Virginia University
Ellen Moore, Blue Ridge Community and Technical College
Lacey Ball, Eastern West Virginia Community and Technical College
Johnna Beane, WVU Health Sciences Center – Charleston Division
Timothy Beardsley, WVU at Parkersburg
Fred Hardee, Bluefield State College

Excused:

Mary Ann Edwards, West Liberty University
Jared R. Tice, West Virginia Northern Community and Technical College
Barbara Boyd, WVU Institute of Technology
Lee Ann Porterfield, Kanawha Valley Community and Technical College
William Porterfield, West Virginia State University
Mary Alltop, Glenville State College
Beverly Jones, Pierpont Community and Technical College
Amy Pitzer, Concord University
Cathy Stevenson, Bridgemont Community and Technical College
Evonne Masters, West Virginia School of Osteopathic Medicine
Verne Britton, WV Network for Educational Telecomputing

Unexcused:

Janene Seacrest, Council for Community and Technical College Education
Tim Nichols, Potomac State College of WVU

CALL TO ORDER

After Committee Meetings were held starting at 9:00 a.m., Chairperson Mike Dunn called the meeting to order at 9:30 a.m. and a quorum was established.

APPROVAL OF FEBRUARY MINUTES

Mary Igo stated that approval of minutes would be postponed until the April meeting.

LIAISON REPORT DR. SHENITA BROKENBURR, SENIOR DIRECTOR OF HUMAN RESOURCES, WVHEPC AND CCTCE

- Dr. Brokenburr joined the meeting via phone. Ken Harbaugh asked Brokenburr if she was still going to be our liaison. She said yes, but for the time being she has been told to restrict her travel and focus on internal human resource issues at HEPC.
- Dr. Brokenburr reported that the work of the Best Practices Committee will be released to ACCE members for comment. Shenita wanted to know how ACCE would like to see the chapters released. The majority prevailed that ACCE would like to view all the chapters at once with a 30 day comment period.
- Brokenburr also reported on a call she had with Mercer. Shenita talked to them about whether the data from 2009 could be aged or if a whole new market study needed to be prepared. Mercer said their original contract with HEPC was to benchmark jobs, gather market data and provide sources of the research information. Mercer said the data shouldn't be aged over two years because the margin of error would be too great. Mike Dunn asked if the 2009 data would be released. Shenita said that Mercer told her its release should be limited, because it has not been analyzed and is therefore raw data. In its current format it may be hard to understand. Dr. Brokenburr also stated that Sheila Securo, WVU, was also on the phone conference with Mercer and said she was concerned that the firm had used national data for jobs that should have compared to local jobs. Mercer's reply was that they used an 8% difference for the geographic differential. Dr. Brokenburr wanted to know how much it would cost for Mercer to come to WV and talk to the stakeholders, Mercer told Brokenburr they were finished with the previous study and if they came back that would be a whole new project with a new study. Discussion ensued about future possibilities.

COMMITTEES REPORTS

Mike Dunn, Chairman, asked for updates from the committee chairpersons.

Leadership Conference and Retreat Planning Committee – report by Ellen Moore, Blue Ridge CTC

Ellen Moore reported that due to a scheduling conflict we would not be able to have the Leadership Conference at Stonewall Jackson Resort. Fred Hardee, Bluefield State College, moved that Ellen choose a new location from her

previous list of available locations. The motion was seconded by Tim Beardsley, WVU at Parkersburg. Motion to let Ellen choose the location unanimously approved.

Student Retention and Educate WV Committee – report by Johnna Beane, WVU Health Sciences Center – Charleston Division

Beane gave us a follow up report on the survey idea from the February meeting. After talking to the Chancellor it was decided that the survey was a suggestion that should be brought before the statewide taskforce on student retention. Johnna Beane also mention that she would like to raise awareness of student retention through a brochure/newsletter either in print on the web, she called for success stories of staff initiatives to increase student retention be collected and sent to her.

Legislative Committee – report by Ken Harbaugh, Shepherd University

Harbaugh reported that the original SB 330 has been amended in the house to include language from HC 3017. Discussion ensued about those amendments.

OLD BUSINESS

The April monthly meeting will be held at Eastern Community and Technical College.

NEW BUSINESS

Johnna Beane brought up an idea to bring the WVACCE together with College Presidents in a joint meeting. This subject was tabled until the next meeting.

ANNOUNCEMENTS

The West Virginia Advisory Council of Classified Employees would like to thank Marshall University Graduate College for kindly allowing us the use of one of their meeting rooms. There being no further business to come before the assembly, Ken Harbaugh, Shepherd University, moved that we adjourn the meeting. Tim Beardsley, WVU at Parkersburg, seconded the motion. The meeting adjourned at 1:00 pm.

Respectfully submitted

Mary M. Igo, Secretary