

Minutes
November 18, 2010
Mountwest Community and Technical College
Huntington, WV

ATTENDANCE:

Members in attendance:

Mike Dunn, Marshall University
Amy Pitzer, Concord University
Mary Igo, New River CTC
Timothy Beardsley, WVU at Parkersburg
Verne Britton, WV Network for Educational Telecomputing
Chris Daniels, Fairmont State University
Ken Harbaugh, Shepherd University
Robert Long, WV Higher Education Policy Commission
Teri Wells, Southern West Virginia Community and Technical College
Johnna Beane, WVU Health Sciences Center – Charleston Division
Barbara Boyd, WVU Institute of Technology
Lacey Ball, Eastern West Virginia Community and Technical College
Natasha Robinson, Mountwest Community and Technical College
Bo Sellers, Pierpont Community and Technical College

Excused:

Jared R. Tice, West Virginia Northern Community and Technical College
Tim Nichols, Potomac State College of WVU
Lee Ann Porterfield, Kanawha Valley Community and Technical College
William Porterfield, West Virginia State University
Paul Martinelli, West Virginia University
Mary Alltop, Glenville State College
Mary Ann Edwards, West Liberty University
Fred Hardee, Bluefield State College
Ellen Moore, Blue Ridge Community and Technical College

Unexcused:

Janene Seacrest, Council for Community and Technical College Education
Cathy Stephenson, Bridgemont Community and Technical College
Nick Dean, West Virginia School of Osteopathic Medicine

Guests:

Lana Cooke (Proxy for Paul Martinelli), West Virginia University
Michelle Douglas, Marshall University
Stephanie A. Neal, Mountwest Community and Technical College
Tom Kelly, Mountwest Community and Technical College
Chris Sturm, Mountwest Community and Technical College

Lisa Penix, Mountwest Community and Technical College
Mary Beth Dickerson, Mountwest Community and Technical College
Dr. Shenita Brokenburr, Senior Director of Human Resources, WVHEPC/CTCCE
Senator Robert Plymale

CALL TO ORDER

Chairperson Mike Dunn called the meeting to order at 9:38 and a quorum was established.

Dr. Cotroneo, President of Mountwest Community and Technical College welcomed us to the culinary institute. He discussed with us the need to focus our attention on more college graduates. While, the lack of educational attainment is a nationwide dilemma and the community college system has gone to great strides to increase access the success rate has not followed. It was the consensus of all present that our message needs to be “increase funding to the college so that we increase the educational attainment rates in WV”.

APPROVAL OF OCTOBER MINUTES

Mary Igo presented the minutes from the October meeting. Tim Beardsley from WVU Parkersburg moved that we accept the minutes with changes to typographical errors. Chris Daniels of Fairmont State University seconded the motion. Motion unanimously approved

COMMITTEES REPORTS

Mike Dunn, Chairman, asked for updates from the committee chairpersons.

Web and Communications Committee – report by Verne Britton, WVNET.

Verne took up a collection to pay for continuation of our ACCE web address. Mr. Britton also reported that he had made progress toward uploading sample PIQ’s from the reference CD’s. Discussion ensued about where these files should appear on our website.

LIAISON REPORT DR. SHENITA BROKENBURR, SENIOR DIRECTOR OF HUMAN RESOURCES, WVHEPC AND CCTCE

- Dr. Brokenburr said that she has had an opportunity to attend a meeting about developing a diversity plan system wide that will holistically include students, faculty and staff.
- During the CUPA-HR conference Dr. Brokenburr was given updates from the H.R. workgroups. In response to ACCE’s question about why the workgroups were formed. Shenita said Dr. Walthers formed the following workgroups to start the work that would have been addressed by Personnel Legislation: i.e., Best Practices, PIQ’s, Salary/Market study, Catastrophic Leave. The workgroups are trying to have all of this work done by December 31. Dr. Brokenburr reported that a lot of work has already been done to make an in-depth reference guide for Human Resource offices.

- In response to ACCE's question about when the market study data would be released, Dr. Brokenburr reported that she was told that the data was not ready to be released.
- Dr. Brokenburr stressed that the constituency groups have to work together. A formal meeting of the ACCE/HRA's will be scheduled after the first of the year. Discussion ensued about what the first meeting will consist of and how often the groups should meet.

BREAK FOR LUNCH

GUEST SPEAKER- SENATOR ROBERT PLYMALE, SENATE EDUCATION CHAIRPERSON

Senator Plymale informed us that new legislation was being drafted along with recommendations from the Chancellors' offices and he believes that this is the year to get the personnel legislation bill passed. Plymale still believes the higher education personnel system is in need of repair, but also believes that the recent hiring of Dr. Brokenburr is a step in the right direction.

Senator Plymale then commented on the background of the new Vice Chancellor for Technology and the positive affects that the Vice Chancellor will have on WVNET. Discussion then ensued about WVNET potential move to another building in Morgantown.

Johnna Beane, WVU Health Sciences Center-Charleston, asked how the ACCE group can help make funding for WV higher education a higher priority. Discussion ensued about how tight the budget is now and forecasted budget tightening for 2013.

Ken Harbaugh, Shepherd University, asked for the Senator's support to make sure that Faculty, Classified and Non-Classified staff is treated fairly and equitably among the employment groups.

LIAISON REPORT DR. SHENITA BROKENBURR, SENIOR DIRECTOR OF HUMAN RESOURCES, WVHEPC AND CCTCE - CONTINUED

- The Human Resources Administrators plan to meet with Senator Plymale in December.
- During discussion about the market study, Amy Pitzer brought up that even if the market study data is already two years old there are several people with in the state that are trained to age the data. Therefore, there is no need to have another study done.
- Amy Pitzer also brought a concern to Dr. Brokenburr's attention that when ACCE requests information or data from the central office they don't usually get what they have asked for. It was suggested that ACCE be more specific about what data they are seeking and how they plan to use it so that the people who prepare the reports can more accurately gather what ACCE is asking for.

OLD BUSINESS

Tim Beardsley, WVU at Parkersburg, gave us an update on WVU-P's classified staff initiative/strategy to encourage their Board of Governors to fully fund the salary schedule. The Classified Staff Council has made progress in getting support from all staff and strengthening communication to their Board members.

ACCE PRESENTATION TO THE WVHEPC AND WVCCTCE

The rest of the meeting was devoted to the presentation and the acquisition of the data needed for handouts for the December presentation.

ANNOUNCEMENTS

The West Virginia Advisory Council of Classified Employees would like to thank Mountwest Community and Technical College and their Culinary Program instructor's and students for their kind hospitality in hosting the November meeting. There being no other business to come before the members, Johnna Beane from WVU Health Sciences Center – Charleston Division moved to adjourn. Robert Long with the West Virginia Higher Education Policy Commission seconded the motion. The meeting adjourned at 4:20 p.m.

Respectfully submitted

Mary M. Igo, Secretary