

Minutes
October 21, 2010
West Virginia State University
Institute, WV

ATTENDACE:

Members in attendance:

Mike Dunn, Marshall University
Amy Pitzer, Concord University
Mary Igo, New River CTC
Jared R. Tice, West Virginia Northern Community and Technical College
Chris Daniels, Fairmont State University
Fred Hardee, Bluefield State College
Ellen Moore, Blue Ridge Community and Technical College
Timothy Beardsley, WVU at Parkersburg
Ken Harbaugh, Shepherd University
Robert Long, WV Higher Education Policy Commission
Terri Wells, Southern West Virginia Community and Technical College
Johnna Beane, WVU Health Sciences Center – Charleston Division
Mary Alltop, Glenville State College
Paul Martinelli, West Virginia University
Lee Ann Porterfield, Kanawha Valley Community and Technical College
William Porterfield, West Virginia State University

Excused:

Verne Britton, WV Network for Educational Telecomputing
Tim Nichols, Potomac State College of WVU
Bo Sellers, Pierpont Community and Technical College
Barbara Boyd, WVU Institute of Technology
Nick Dean, West Virginia School of Osteopathic Medicine
Natasha Robinson, Mountwest Community and Technical College
Mary Ann Edwards, West Liberty University
Lacey Ball, Eastern West Virginia Community and Technical College

Unexcused:

Janene Seacrest, Council for Community and Technical College Education
Cathy Stephenson, Bridgemont Community and Technical College

Guests:

Dr. Shenita Brokenburr, Senior Director of Human Resources, WVHEPC/CTCCE

CALL TO ORDER

Chairperson Mike Dunn called the meeting to order at 9:35 and introduced Dr. Brokenburr.

LIAISON REPORT DR. SHENITA BROKENBURR, SENIOR DIRECTOR OF HUMAN RESOURCES, WVHEPC AND CCTCE

Dr. Brokenburr gave us an update to questions posed at the September meeting:

- Dr. Brokenburr mentioned that when the Human Resource Administrators meet at the CUPA Conference she will talk to them about her suggestion to have a joint meeting of the HRA's, ACCE and any other significant group. She wants to propose a joint committee made up of members of ACCE, HRA's, and anyone else that is pertinent to work toward bringing past committee work to fruition; to move the system forward and address inconsistencies. Dr. Brokenburr would also like to propose to the Chancellor's that a climate study be conducted to collect data. Like an employee satisfaction survey using a Pace Survey.
- In answer to ACCE's question about the most recent Mercer Market Study, Dr. Brokenburr said she was told that there was a plan in place to release that information to LOCEA. Mike Dunn, Chairperson, asked if ACCE could have a copy of that presentation; Dr. Brokenburr will get back to us.
- In response to our request for information to be used in ACCE's presentations to the WVHEPC, WVCCTCE, and LOCEA, Dr. Brokenburr is in the process of checking with central office personnel to try to provide that information. DR. Brokenburr said they will need clarification and more details about the exact data we need so that that the data we obtain will be good data.
- Dr. Brokenburr asked ACCE to prioritize changes. After a discussion, the top priorities were decided to be: 1. Classification System / PIQs, 2. Performance evaluations, and 3. Compensation.
- In discussion about potential legislation, ACCE reiterated that some people think WVACCE wrote the last legislation, but that is simply not true. The advisory council only brought issues to light that the bill addresses. ACCE will however support personnel legislation that is fair, equitable, and addresses accountability.

APPROVAL OF SEPTEMBER MINUTES

Mary Igo presented the minutes from the August meeting. Tim Beardsley from WVU Parkersburg moved that we accept the minutes with changes to typographical errors. Jared Tice of West Virginia Northern CTC seconded the motion. Motion unanimously approved.

COMMITTEES REPORTS

Mike Dunn, Chairman, asked for updates from the committee chairpersons.

Legislative Committee – report by Jared Tice, WV Northern Community and Technical College:

Jared reiterated that we need to wait and see what the political climate is going to be, and see what legislation comes out before the committee can make too many plans.

Student Retention and Educate WV Committee – report by Johnna Beane, WVU Health Sciences Center – Charleston Division:

Johnna reported that several ACCE members attended the Governor’s Forum on Student Retention.

Web and Communications Committee – report by Verne Britton, WVNET.

Verne reported that he had no report.

Leadership and Retreat Committee – report by Ellen Moore, Blueridge CTC:

Ellen reported that the committee had not met since it started researching locations for 2011.

Benefits Committee – report by Bill Porterfield, WV State University:

Bill Porterfield reported about PEIA’s two plans to help offset premium increases. Participation in The Improve You Score wellness program will reduce your premium next fiscal year by \$10. Also, by making sure you have either a medical power of attorney or a living will you can reduce your premium by \$4.

OLD BUSINESS

Ken Harbaugh from Shepherd University clarified a question from an earlier meeting by noting that Shepherd’s Supervisor Handbook can be found on-line.

NEW BUSINESS

The December ACCE meeting will be December 2nd at WV Northern CTC. The presentation to WVHEPC will be December 3rd at West Liberty University. The presentation to the WVCTCCE will be December 9th at the Marriott in Charleston, and the presentation to LOCEA will be December 13th.

ACCE PRESENTATION TO THE WVHEPC AND WVCCTCE

The rest of the meeting was devoted to the content of the presentation and the acquisition of the data needed for handouts.

ANNOUNCEMENTS

The November meeting will be held at the culinary school of Mountwest Community and Technical College at 9:00 a.m. The West Virginia Advisory Council of Classified Employees would like to thank West Virginia State University for their kind hospitality in hosting the October meeting. There being no other business to come before the members, Bill Porterfield of WV State University moved to adjourn. Ellen Moore of Blueridge Community and Technical College seconded the motion. The meeting adjourned at 4:01 p.m.

Respectfully submitted

Mary M. Igo, Secretary